

CSS 2

Review of the Child Safeguarding Statement and Risk Assessment

The Child Protection Procedures for Schools 2025 require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and Children First National Guidance 2017, the Addendum to Children First (2019) and 2025, Children First National Guidance 2017, the Addendum to Children First (2019) and (2025), and the Child Protection Procedures for Schools 2025.

Designated Liaison Person

Name:	Brian Troy
Date Appointed:	1/9/2018

Relevant Person

(In schools this is the DLP)

Name:	Brian Troy
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Contact details:	deputyprincipal@ennisns.ie	065 6826158
Date Appointed:	1/9/2018	

Deputy Designated Liaison Person

Name:	Bob Enright
Date Appointed:	1/9/2018

Contact details for Tusla

Contact Name

Clare Dedicated Contact Point

Address

Ennis Primary Care Centre,
Station Road,
Ennis,
Clare
V95 TY4E

Contact Number - 065 6897670

Contact details for An Garda Síochána

Contact Name

Ennis Garda Station

Address

Abbey Street,
Ennis,
Co. Clare,
V95 TR83

Contact Number

065 6848100

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the Child Protection Procedures for Schools 2025? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures.

Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

March 2018

- 2(a)** Where is the Child Safeguarding Statement and Risk Assessment displayed in the school? For example, in a prominent place near the main entrance to the school.

Beside the Principal's Office in the Front Foyer.

(b) Is there a student-friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?

Yes

(c) Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student-friendly version?

Displayed at all student entrances

On school website

Other: (please state)

Questionnaires completed by students and class teacher shows their class where the student friendly version is placed at their nearest entrance and exit.

3. Has the board used the most recent Child Safeguarding Statement and Risk Assessment Template and formally adopted, without modification, the Child Protection Procedures for Schools 2025?

Yes

What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date: March 2025

4. Has the Board included a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the Addendum to Children First (2019)?)

Yes

5. Is there a written protocol in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the Child Protection Procedures for Schools 2025?

Yes

6. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the Child Safeguarding Statement and Risk Assessment Template for examples.

Yes

Date of this review: January 2026

7. How has the Board ensured that the Child Safeguarding Statement and Risk Assessment is provided to the patron, the parents' association and all parents of children in the school? Give dates of emails/letters/texts/links provided.

Patron - Email to St Senan's Education Office on 16th February 2026 with updated Child Safeguarding Statement and Risk Assessment

Parents' Association - brought to meeting on 14/01/2026

Email sent out to parents on 29/01/2026

8. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment?

Has the school engaged with each of the above through, for example, a meeting or survey. The support documents CSS 5, CSS 6 and CSS 7 can be used to support this engagement. Details of how feedback was sought should be outlined below.

(a) Parents

Questionnaire was sent out to parents on 29/01/26

(b) Students

Simple Questionnaire sent to classes from 2nd class upwards. All teachers were asked to bring their classes to their nearest entrance or exit from the school to view the student friendly child safeguarding statement and to make their class aware who the DLP is.

(c) School Personnel

Child Safeguarding Statement and Risk Assessment were discussed at the staff meeting held on 8/12/25

9. Outline any aspects of the school's Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

N/A

10. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

N/A

11. Has the template for Notification regarding the board of management's review of the Child Safeguarding Statement and Risk Assessment been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment?

Yes

Training

12. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP: Brian Troy	Date: 1/10/2025
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DDL: Bob Enright

Date: 1/10/2025

13. Give details of child protection training attended by any members of the Board and dates attended:

Child Protection Training for BOM communicated to BOM on 13th January 2026.

Members of BOM of Ennis NS booked to attend Child Protection Training organised by St Senan's Education Office on 24th March 2026.

14. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the Child Protection Procedures for Schools 2025 and the Children First Act 2015? For example, completing e-learning or other training, use of department's supports for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

All staff received Child Protection training from Oide on Friday November 7th 2025.

Any substitute staff are made aware of the location for the Child Protection Guidelines and that the DLP is Brian Troy.

Child Protection Procedures for Schools 2025 discussed at Staff Meetings - November and December 2025

E-learning module on Child Protection Procedures made available to all new fixed term and fulltime staff.

Welcome leaflet for all substitute staff contains details of Ennis NS DLP and of Child Safeguarding.

Child Protection Oversight Report (CPOR)

15. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the Child Protection Procedures for Schools 2025?

Yes

16. Since the Board's last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

No

17. Have these cases been anonymised and redacted as necessary?

N/A

18. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR

N/A

(b) use unique codes to record child protection matters?

N/A

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming same.

Yes

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such a manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

Records are located in the Deputy Principal's office, also the DLP's office in a filing cabinet that is locked.

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the Child Protection Procedures for Schools 2025 for reporting of all child protection concerns.

Once the DLP is made aware of a concern, he rings the Clare Dedicated Contact Point for advice. If a referral is required, the DLP makes the referral through the Tusla Portal. The DLP contacts the parent of the child that the concern is about, to let them know a referral was made. The DLP informs the mandated person who brought the concern to the DLP, that a referral was made. The relevant documentation is filed away securely in the Deputy Principal's office.

Curriculum

22. The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

Stay Safe and RSE are taught over a 2 year cycle so that each class level receives the programmes at least once in all the class levels. Stay Safe is mandatory. In the case of RSE, parents can opt out as it is their right to impart this information to their child if they so wish. However, parents have to provide evidence that the child has received this education elsewhere.

SPHE Plan - last updated January 2026

RSE policy - last updated January 2019 - staff have received updates in the form of how to handle a disclosure and how to deal with a bullying case in Nov 2025

Wellbeing Policy - last updated October 2025.

For primary schools, it should confirm that:

- Aspects of all three strands (SPHE, RSE, Wellbeing) are covered each year.
- The Stay Safe programme is taught in its entirety in one year – at least once during infants, 1st/2nd class, 3rd/4th class, and 5th/6th class. Schools will be informed if, in

the future, the Department approves an alternative or replacement to the Stay Safe Programme.

- The school plan outlines provision for RSE across each of the different class levels/stages.
- The date of the most recent policy review or curricular implementation is noted.

For post-primary schools, it should confirm that:

- The Wellbeing Programme for Junior Cycle is being implemented.
- RSE and SPHE are being appropriately delivered.
- The date of the most recent policy review or curricular implementation is noted.

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met. The board should refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken. Schools under the aegis of Education and Training Boards (ETB) should outline how they adhere to ETB recruitment processes.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

23. The Board should indicate how it is satisfied that:

- (a) the statutory requirements for Garda Vetting are met.

Every teacher is vetted through the Teaching Council. They are required to re-vet every 3 years on a scheduled basis.

Every person that is a non teaching member of staff is vetted through the Diocese of Killaloe. They are required to re-vet every 3 years on a scheduled basis. This is monitored by the DLP.

(b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

Every candidate that is successful after the interview process, is required to provide a statutory declaration and an associated form of undertaking to the Principal before they can take up their post. This is monitored by the Principal.

(c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

Anyone that is in the school on a regular basis, working with the pupils, is required to be vetted through the Diocese of Killaloe. This is monitored by the DLP and a record is kept.

Statement by the Board

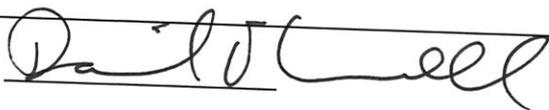
The Board should make an overall statement as to its satisfaction that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

The Board of Management of Ennis National School has completed its annual review of the Child Safeguarding Statement and Risk Assessment in accordance with the requirements of the Children First Act 2015 and the Child Protection Procedures for Primary and Post-Primary Schools.

The Board is satisfied that the Child Safeguarding Statement and Risk Assessment reflect the current practices of the school and that the child protection procedures are being fully and adequately implemented. The Board affirms its commitment to ensuring that all necessary measures are in place to safeguard the children in our care and to promote their wellbeing at all times.

The Board will continue to monitor the implementation of the Child Safeguarding Statement and associated procedures on an ongoing basis and will review them annually, or as required, in line with statutory guidance.

Signed*:



Daniel O'Connell

Chairperson of the board of management

Date: 2nd March 2026

**Document to be printed and signed with original signatures*

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